

ICAP's 2015 Fall Educational Conference  
Saturday, September 26, 2015

## VENDOR REGISTRATION FORM

***V-E-R-Y Important Please Print Neatly***

Personal Name \_\_\_\_\_ Number of Tables Wanted \_\_\_\_  
@ \$50 admission + \$50 drawing prize each table = \$ \_\_\_\_\_

Company Name if Applicable \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone, Work, or Cell Phone \_\_\_\_\_

FAX \_\_\_\_\_ Email Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Your signature attests that you have read and accept the six notes below.

First and last name of your one helper for name badge—*please print*:

\_\_\_\_\_

### NOTE #1:

As consideration for being permitted to be a vendor at ICAP's 2015 Fall Educational Conference ("Conference"), Vendor hereby agrees, on his/her behalf and on behalf of his/her assigns, heirs, distributees, guardians, and legal representatives, that Vendor will not make a claim against, sue, or attach the property of the organizers of the Conference, their employees, agents, servants, or others who assist with the Conference. This release applies to all successors and companies that are related in any way to the Conference.

### NOTE #2:

Tables will be assigned. Tables are 6 ft. Returning and earlier registrations will be given priority on their preferred locations.

### NOTE #3:

\$50 admittance to Vendor and **ONE helper per entrant**. Others will pay \$30 to enter the hall. No exceptions.

NOTE #4:

No smoking. Food and drink available during the Conference.

NOTE #5:

No ancillary tables or racks unless you arrange for the space for it in advance with Connie Johnson or Dawn DuRocher.

NOTE #6:

Parking is available at the Riverside Convention Center, 3637 5th Street, Riverside, CA 92501, at the cost of \$8.00 per day, however, there is free parking on the public streets.

For vendors, there is no fee for a table if you register in advance, however, please provide a drawing prize valued at a minimum of \$50 per table. If you do not register in advance, tables will be \$100 each at the door. Please bring drawing prize with you to the Conference and send an email to Connie Johnson of same by Friday, September 19<sup>th</sup>—VERY LATEST— for the low rate. Otherwise there will be no alternative to paying \$100 at the door in addition to a drawing prize valued at \$50.

We cannot confirm your registration unless you provide your email address above. All confirmations will be email only—and only if your registration is received by September 19<sup>th</sup>.

Thank you.

RETURN TO:

Connie Johnson

ICAP

c/o Lewis Brisbois Bisgaard & Smith

650 E. Hospitality Lane, Suite 600

San Bernardino, CA 92408

(909)387-1130 - Main

(909)387-1138 - Fax

(909)381-7188 - Direct

connie.johnson@lewisbrisbois.com