

TO ALL PARALEGALS, ATTORNEYS, AND LEGAL PROFESSIONALS:
A Continuing Legal Education Program presented by
Inland Counties Association of Paralegals

WEDNESDAY, February 20, 2019

General Membership Meeting
Social 5:30; Dinner/Program 6:00 p.m.

CRITICAL STEPS FOR TRIAL PREPARATION

Paralegals play an indispensable role in the trial preparation process. It is imperative that, in conjunction with the lead counsel, design and adhere to a plan when a firm receives a case. There are many aspects to preparing for a trial including coordinating schedules, monitoring deadlines, witnesses and documents, working with all documents, working with all members of the support team, including expert witnesses, outside vendors, and other legal assistants and attorney involved in the trial. This presentation will provide a snapshot of the importance of the trial preparation process.

Presenter **Robert J. Lynch**, of McMahon Lynch Law Firm, litigates cases throughout the State of California and has extensive experience in all stages of civil litigation, from contract disputes to the defense of premises liability cases, auto cases and personal injury cases. Mr. Lynch graduated cum laude from the University of California, and received his Juris Doctor degree from Georgetown University Law Center in 1997. Mr. Lynch is a member of the Association of Southern California Defense Counsel and the Knights of Columbus.



***This activity has been approved for minimum continuing legal education by the State Bar of California in the amount of 1 hour of participatory general credit.
ICAP is a State Bar of California Approved MCLE Provider, #11452.***

LOCATION: **US Legal Support**, 9680 Haven Avenue, Suite 140, Rancho Cucamonga, CA 91730

MENU: To be determined

PRICE: \$15.00 (ICAP/CAPA Member Price / Student Price) / \$25.00 (Non-Member/Non-Student Price)

PLEASE NOTE: Any member who makes a reservation for a meeting will be responsible for payment whether or not they attend the meeting. Those members failing to attend a meeting will be billed by email. The meeting check-in time begins at 5:30 PM. No one will be allowed to enter the meeting room prior to 5:30 PM. Please see Eleanor at the entrance to check-in.

By registering for this event, you grant ICAP permission to take, use, reuse, and publish photographs and/or videos of you, as an attendee, in any and all of its publications, including but not limited to use and publication on the internet, web pages, magazines, e-blasts, and social media accounts.

RSVP BY NOON ON **TUESDAY, FEBRUARY 19, 2019** THROUGH [ICAP'S WEBSITE](http://www.icaponline.org).

RSVP PLEASE



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EVENT**